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## South Florida Water Management District

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### Governing Board Projects & Lands Committee **MEETING MINUTES**

December 8, 2010

11:00 AM

District Headquarters - B-1 Auditorium  
3301 Gun Club Road  
West Palm Beach, FL 33406

Members Present:

**Sandy Batchelor**  
**Jerry Montgomery**

**Joe Collins**

**Shannon Estenoz**

**1. Call to Order** - Jerry Montgomery, Vice Chair

Vice Chair Montgomery called the meeting to order at 11:05 a.m.

Governing Board members Kevin Powers, Charles Dauray, and Glenn Waldman were in attendance at the meeting.

**2. Approval of Minutes**

Approval of the Minutes for the September 8, 2010, Project & Lands Committee meeting held in West Palm Beach, Florida

Motion made by Shannon Estenoz, seconded by Joe Collins, to approve the minutes from the September 8th, 2010 Project and Lands Committee meeting. Vote called. Voting yes: Jerry Montgomery, Sandy Batchelor, Joe Collins and Shannon Estenoz. Motion passed.

**3. Changes to Agenda** - Annette Carter, Director, Office of Governing Board & Executive Services

Annette Carter, Director, Office of Governing Board & Executive Services, reported no changes to the agenda.

4. **Five-Year Capital Improvement Program Projects** - Mike Smykowski, Director, Budget Office and John Dunnuck, Director Business Services, Everglades Restoration and Capital Projects (ext. 6295 and 6995)

Mike Smykowski, Director, Budget Office, presented information on the 5-year Capital Improvement Program (CIP). The CIP is a budget plan of anticipated revenues and expenditures for capital projects for a five-year planning period. Formal adoption of the 5-year CIP by the Governing Board is scheduled on January 13th, 2011 in order to meet statutory March 1 deadline for publishing the annual report and the CIP. Mr. Smykowski reported on the significant revenue and expense changes from FY2010 to FY2014 plan as well as other significant projects in the FY2011 - FY2015 CIP.

Public Comment: Jane Graham, Audubon, had concerns about voting on the CIP in January and the draft Lake Okeechobee Protection Plan not going to the Board for approval until February.

5. **Construction Update** - Mike Hiscock, Deputy Director, and Ulrich Cordon, Director, Everglades Restoration Construction Department (ext. 4220 and 4201)

Ulrich Cordon, Director, Everglades Restoration Construction Department, provided a preliminary update from the Construction Department including claims resolutions.

Mike Hiscock, Deputy Director, Everglades Restoration Construction Department presented a construction update to the Board. Items discussed were:

- Role of Construction Management
- Project Workshop
- Resources
- Selected Project Updates.

Ms. Estenoz praised staff and said the District is working very hard on these construction projects.

6. **Project Commissioning, FAST Team Briefing** - Lucine Dadrian, Section Leader, O&M Infrastructure Systems (ext. 2685)

Lucine Dadrian, Section Leader, O&M Infrastructure Systems, presented information on the project commissioning FAST Team. She reported on the commissioning problem statement (currently, no standard process; verify and document all components of a capital project; high level planning tool used by Project Managers) and also explained why the District commissions a project. Ms. Dadrian then provided information on Commissioning planning, engineering & procurement, and construction phases.

The Commissioning Team recommendations are:

- Coordinate with Business Performance Management Office (incorporate commissioning guidelines into Project Management Methodology; add to Project Management Plan template to include commissioning evaluation criteria; budget and scope; additional training for tasks in SAP PS under Commissioning Work Breakdown Structure).
- Coordinate with Engineering. (Update existing commissioning specification; review District standards to include appropriate commissioning languages).

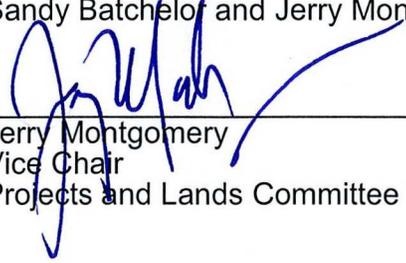
7. **Public Comment**

There was no public comment.

8. **Adjourn**

Vice Chair Montgomery adjourned the meeting at 12:02 p.m.

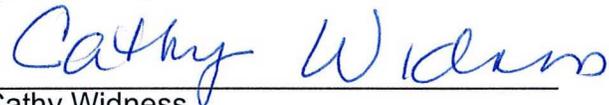
Motion made by Shannon Estenoz, seconded by Joe Collins to adjourn the Committee meeting. Vote called. Voting yes: Shannon Estenoz, Joe Collins, Sandy Batchelor and Jerry Montgomery. Motion passed.



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Jerry Montgomery  
Vice Chair  
Projects and Lands Committee

Recorded By:



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Cathy Widness  
Administrative Assistant Senior  
Governing Board and Executive Services  
SFWMD

